



GAIA insights

Expanding Your Potential

You

- are inspired by a grand vision that is worth pursuing,
- get a strong sense of gratification from developing others,
- want to be home-based, yet work with people from around the world,
- thrive as an intrapreneur by taking ownership and finding solutions,
- value fun, fulfilment and personal learning over money?

Perhaps we have just about the right opportunity for you:

Program Mentor

GAIA Insights is a boutique firm providing innovative leadership development programs for corporate talent. Our clients are global players in various industries, and all our programs are tailor-made and one-of-a-kind, typically running for 12-24 months. We're a young company outgrowing our start-up phase with lots of things to learn while establishing a stable business. To partner with new clients and to run more programs in 2018, we are expanding our team.

We

- aim for nothing less than to make the world a better place,
- live our values of Transparency, Courage, Positivity and Passion every day,
- promise our clients Commitment, Excellence, Collaboration and Sustainability,
- offer temporary full-time employment until mid-2019 to start with,
- would love to explore if we could be the dream job you thought did not exist!

If this sounds appealing, please read on...



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You will enjoy this role if you like to...

- Design/execute international leadership development with a heavy virtual component
- Partner with our corporate clients in defining learning objectives and assessing impact
- Actively participate in the creation of program content together with our expert partners
- Prepare presentations, exercises and other material for webinars and live modules
- Host and facilitate on- or off-camera webinars as well as face-to-face workshops
- Continuously coach and guide participants throughout their development journey
- Review participants' homework assignments, give feedback verbally and in writing
- Communicate frequently with participants via dedicated social media channels
- Experiment with innovative learning formats, tools and methodologies
- Multi-task across various tasks, projects and stakeholders
- Work with a global team of hard-working enthusiasts
- Truly embrace diversity, ambiguity and complexity

In this particular case, we are looking for a seasoned mentor, who has a corporate business background, to work with an audience of senior executives in the healthcare industry. We launch a program in mid-March, followed by two more cohorts later in 2018, each running for 12 months.

You are the right person if you meet the following criteria...

- Available to start right away, possibly on a part-time schedule for first few months (to be increased to full-time employment no later than July 2018)
- Minimum 15 years' relevant work experience, a proven track record and references
- Corporate business experience in an international context is a must for this assignment
- Formal coaching certification and excellent communication/coaching skills, superior facilitation and presentation skills
- Program design and experience as a learning architect is a significant benefit
- Fluent English, both written and spoken; additional languages appreciated
- Willing to work flexible hours and to travel globally 20% of total time
- Fully equipped home office with stable internet connection 24/7
- Disciplined, highly organized, good in balancing a variety of priorities and deadlines
- Resilient, self-motivated and willing to go the extra mile while managing own energy
- Team player who can dig in and put own ego in service of the overall program success
- Familiar with or not afraid to learn the application of a variety of digital tools, such as Adobe Connect, Dropbox, EtherCalc, Excel, LinkedIn, Outlook, Podio, PowerPoint, Sharefile, Skype, SurveyMonkey, WebEx, Word, Yammer, etc.

If you think this opportunity is for you, we would love to hear from you!

Please complete our [application form](#) and submit it to info@gaia-insights.com. In your email, tell us why you are the best candidate for this job and what you will contribute to our team.

We look forward to getting to know you,
The GAIA Insights Team